



Broward County Public Schools Parent/Community Involvement Task Force

Meeting Minutes

KCW ADMINISTRATION BLDG.

10TH FLOOR CONFERENCE ROOM

FEBRUARY 1, 2012 / 5:30 PM TO 10:00 PM

Chair: Mary Fertig

In-person: Janet Bravo, Zayra Climes-Lenchus, Karen Davis-Powers, Jodi Klein, Doug Kruse, Gloria Moschella, Lew Naylor, Scott Neely, Melodee Putt, Laurie Rich Levinson, Cathie Starkey

Phone Bridge: Bernie Kemp, Elisa Wolfe

- [Call to Order](#)

Ms. Fertig called the meeting to order.

- [Recommendations discussed](#)

Municipal Outreach Subcommittee

Lew Naylor presented a recap of this subcommittee's activities, including a summary of the data collected.

Ms. Fertig revised her PowerPoint presentation to include revisions discussed in the meeting. The framework for the body of the Municipal report was adopted as amended. It was **unanimously passed**. Likewise, the recommendations (shown on PowerPoint) for this subcommittee were **unanimously passed**.

Ms. Fertig reminded the Task Force of their commitment to the community to be their voice. "What you give us, we will bring forward." Therefore, bringing forth all adopted recommendations is the plan.

Community Outreach Subcommittee

Cathie Starkey presented findings and recommendations. Ms. Fertig summarized the Non-profit Forum / luncheon, where 75 people shared a great amount of information on non-profit services.

All recommendations (provided in a handout) were **unanimously passed**, with two changes, as follows:

Item 1...change “all” to “the range of” non-profit orgs...

Item 3: “Create (or adopt)...” changed to: “Educate staff on available resources (manuals, websites) and identify ways to make this information accessible for staff and families.”

District Committees current chairs (forum) recommendations

The following two items from the District Committee Chairs forum were **unanimously passed**, to be combined with other recommendations.

Item 1 ... Define parent involvement (incorporate with Project Appleseed)...
unanimously passed

Item 12... Group wanted to develop a manual (incorporate with school outreach recs.)
unanimously passed.

The committee discussed including the other recommendations from this forum with the report, but not presenting them separately.

Research Subcommittee

Rec 1: Term “School Parent Agreement” ... replaced “School Parent Compact”

Vote: 7 For; 2 opposed

Bernie Kemp: subcommittee suggested this compact (or agreement) so District would support this type of agreement for parents to use as a way to help parents get involved (but not mandate it)...whereas Title I schools are mandated to do this.

School Outreach subcommittee

Other noted barriers:

Add #9: “...who speak diff languages and with children of all abilities.”

All other “noted barrier recommendations” were **unanimously passed**

Overall Recommendations

1. District should continue this practice, planning and holding annual or semi-annual events(forums) of a similar nature. **Unanimously passed**
 2. Provide for regular opportunities for parents and other community members to ask questions and/or share ideas (orig. from communications subcommittee) **Unanimously passed**
 3. Make email addresses available with parental/guardian consent to school recognized organization consent . **Unanimously passed**
 4. All District and school personnel (including teachers) shall have their email address and school phone number available for parent/guardian contact. **Unanimously passed** (Incorporate 3 and 4 into communications recs.)
 5. Maximize community resources. **Unanimously passed**
 6. Analyze how other Districts acquire and use resources. **Unanimously passed**
 7. Establish an expectation for parent/community involvement. **Unanimously passed**
 8. District should identify and replicate best practices in customer service, highlighting success in individual schools. **Unanimously passed**
- [The Board workshop](#)

Ms. Fertig stated how the report would be presented at the workshop. Each subcommittee will give a short overview of what they did, summary of the findings, and the recommendations. She added it is more powerful if multiple people play a role in the presentation.

- [Meeting Minutes](#)

The meeting minutes for both the January 10 and January 19, 2012 meetings were unanimously approved.

- [Adjourn](#)

Ms. Fertig adjourned the meeting.